

Bylaws

Majors Gun Club Greenville, Texas

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Article I – **Name and Affiliation**

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The name of the organization shall be "Majors Gun Club, Greenville, Texas", commonly called "Majors Gun Club," or abbreviated to "MGC," and herein referred to as the Club. The Club is an activities club of E-Club, Inc (also called Employee's Club or the E-Club) and operates in accordance with the E-Club, Inc. Operating Guidelines for Activities Clubs.

Article II - **Purpose**

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1. Maintain an association of people with common interest in shooting sports.
2. Maintain an affiliation with the National Rifle Association (NRA), the Texas State Rifle Association (TSRA) and the Civilian Marksmanship Program (CMP).

3. Protect and defend the inalienable rights of the individual American citizen guaranteed by the Second Amendment of the Constitution of the United States.
4. Promote public safety, civil order, and the National Defense.
5. Train citizens in the safe handling and efficient use of small arms.
6. Foster and promote the shooting sports.
7. Promote hunter safety, and promote and defend hunting as a viable and necessary method of fostering the conservation and wise use of renewable wildlife resources.
8. Promote youth and new shooter firearm safety and training.

Article III - Membership

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Section 1 - Eligibility

- a.) Any citizen of the United States who is 18 years or older and subscribes to the purpose of this Club shall be eligible to be a member of this Club. Individual membership in the NRA and the TSRA is strongly encouraged.
- b.) First priority for membership will be given to active company employees and retired personnel and then all others.
- c.) Children or dependents under 18 of active company employees who are Club members may be admitted to the club as Junior members. Junior membership shall confer all the rights, duties and privileges of a Club member except as otherwise specified in the Club ByLaws.

Section 2 - Admission to Membership

- a.) Procedures for admission shall be determined by the executive committee and ratified by the majority of the membership present at a special or regular meeting. Current procedures are: Fill out an application (available on the club website) and submit it in person or via company mail to the secretary/treasurer along with the appropriate dues payment. A liability release form must be witnessed/signed and submitted as part of the application. Junior members' liability forms must be filled out and signed by a parent/guardian.

Section 3 - Dues and Fees

a.) The dues and fees and renewal dues shall be determined by the executive committee and ratified by majority vote of the membership present at a special or regular meeting. Junior members' dues will be identical to dues for normal Club members.

b.) Annual renewal dues shall be payable upon the expiration date of the member's annual membership.

c.) Honorary Membership - H.M. may be bestowed upon any member of the Club in recognition of outstanding service to the Club. The Club shall not have more than two (2) honorary members at any one time. The nomination of such members is to be placed upon the official election ballot of the Club and shall require 2/3 vote of ballots cast. Honorary membership shall entitle the member to be exempt from club dues for the period of one year.

Section 4 - Privileges, Rights and Duties of membership

a.) All members:

1. Shall be issued an appropriate card as evidence of membership.

2. Shall have the privilege to compete in matches conducted by the Club. Junior members must be supervised at Club events and/or Club matches by an adult family member/guardian who is a Club member.

3. Shall have the right to vote in Club elections and other matters properly brought before the club. Junior members shall not have the right to vote.

4. Shall have the duty to uphold Club rules and regulations.

5. Shall have the right to use Club facilities, books, videos, software and equipment subject to Club rules governing such use. Junior members shall be allowed to use Club facilities only while under the supervision of an adult family member/guardian who is a Club member. Junior members shall not have the right to check out Club equipment or other Club materials.

Section 5 - Termination or Forfeiture of membership

a.) Any individual may terminate membership at any time in writing to the secretary of the Club. Any member who terminates membership automatically forfeits any paid Club dues.

b.) Any member that has not paid his dues in full by the time his annual membership expires will automatically be dropped from the roll and thereupon forfeit all rights and privileges of membership.

c.) Any officer may be removed by a two-thirds vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or removal

may be taken unless at least fifteen days notice in writing shall have been given to the officer of the reasons for his removal and of the time and place of the special meeting at which such ballot on his removal is to be taken. At such special meeting the officer shall be given a full hearing.

d.) Any member may be suspended or expelled from the club for any cause deemed sufficient by the executive committee by a two-thirds affirmative vote of the members of the executive committee present at any regular or special meeting. No vote on suspension or expulsion may be taken unless at least fifteen days notice in writing shall have been given to the member of the charges preferred and of the time and place of the meeting of the executive committee at which such charges will be considered. At such meeting the member under charges will be accorded a full hearing.

e.) Any member in good standing may prefer charges against any officer or member. Charges shall be in writing clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with any club officer, who shall immediately notify the other members of the executive committee. The president shall call a meeting of the executive committee to hear the charges. The president shall give at least fifteen days notice of the meeting to each member of the executive committee and to the accuser and to the accused, which notice shall be in writing and shall include a true copy of the charges and of the supporting affidavits and exhibits.

f.) Any member suspended or expelled by the executive committee may appeal to the full membership of the club. Such appeal shall be made in writing to the secretary treasurer who shall notify the president. The president shall call a special meeting of the club for the purpose of acting on the appeal. The president shall give at least fifteen days notice in writing to all members of the club in good standing stating the date, time, place and reason for such special meeting. At the meeting of the full club the secretary treasurer shall read the original charges, the supporting affidavits, and shall read or display the accompanying exhibits, and shall read the minutes of the special meeting of the executive committee at which the charges were heard and action taken. A full hearing shall be given to the accuser and the accused. A vote shall be taken by ballot of the members in good standing present and a two-thirds vote shall be required to reverse the action of the executive committee.

g.) The E-Club, Inc. shall be given a complete report whenever a member of this club is suspended or expelled, showing charges and action taken.

Article IV - Financial transactions and obligations

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Section 1 - Club expenditures

Expenditures of Club funds shall be governed by the following procedures:

- a.) All checks and other obligations of this Club must be signed by any two (2) of the following club officers: president, vice-president, activities director or the secretary/treasurer.
- b.) The treasurer shall make expenditures specifically approved by a majority vote of the Club membership present at a regular or special meeting.
- c.) The treasurer shall make emergency expenditures as are approved by the executive committee. Emergency expenditures are expenditures required for continued operation of the Club between special or regular meetings. Approval shall require a majority vote of the executive committee. Any Club member may present a request for an expenditure to a member of the executive committee for consideration by the executive committee.
- d.) The treasurer may purchase postage stamps, stationery, and other supplies for any amount less than \$100.00 total between regular meetings including reasonable payments to the custodian of the Club owned equipment for the specific purpose of maintaining this equipment in good working order and reimbursements to the custodian/librarian for purchases of books, videos and software as approved by the executive committee.
- e.) The treasurer may pay such monies to the activities director and/or event organizer as are required to hold a club event. Acceptable expenses include but are not limited to: participant incentives/prizes/reimbursements, range rental/range use fees, and materials (targets, pasters, timer batteries, paint for steel targets, etc.). An itemized list of expenses shall be submitted to the executive committee for majority approval prior to the payout.
- f.) The treasurer may pay any annual fees required to maintain Club affiliations as detailed in Article II.2.
- g.) The treasurer shall keep a true and accurate record of income and expenditures of the Club. The treasurer shall present a detail report of the previous month at the monthly meeting. The treasurer's statement shall be available for examination by all Club members at regular meetings. Within 30 days of the end of each quarter, the treasurer will submit a financial statement on the activities of that quarter to the E-Club, Inc. Each fiscal year, during the month of December, the treasurer shall compile a financial statement on the activities of the previous year. The executive committee shall verify the financial statement. The financial statement shall be available for examination by all Club members at regular meetings.
- h.) The executive committee shall appoint a custodian of equipment owned by the Club. Members who borrow this equipment are responsible for any losses, and for damage other than normal wear. The custodian shall present a summary of the usage of the Club equipment when requested by the executive committee. Requests shall not be more frequent than monthly. Each year, on or about the first day of December, an inventory of Club owned equipment shall be conducted. Two members of the executive committee shall verify the inventory and compile a report on the results. The report shall be available for examination by all Club members at regular meetings.

i.) The custodian will issue equipment in working condition and require that the user return the equipment in the same condition. If an expendable is required while the user has a piece of club equipment the user will replace the expendable at their cost so they can return the club equipment in the same general condition it was in when checked out. In specific cases, at the discretion of the executive committee, the custodian may provide expendables in excess of the initial set installed in the checked out unit. Examples where this should be considered include, but are not limited to, situations where the expendable item: is difficult to find or proprietary, can be bought very cheaply in bulk or online but is expensive when purchased in small quantities or locally, must be a specific brand or type required for proper operation, and/or is a long lead time item.

j.) The executive committee shall appoint a custodian/librarian of books, videos and software owned by the Club. Members who borrow this equipment are responsible for any losses, and for damage other than normal wear. The custodian/librarian shall present a summary of the usage of the Club books, videos and software when requested by the executive committee. Requests shall not be more frequent than monthly. Each year, on or about the first day of December, an inventory of Club owned books, videos and software shall be conducted. Two members of the executive committee shall verify the inventory and compile a report on the results. The report shall be available for examination by all Club members at regular meetings.

k.) The custodian/librarian will issue books, videos and software in usable condition and require that the user return said items in the same condition.

Section 2 - Facilities Use and Lease Agreements

a.) Facilities use agreements, inter-club use agreements, and facilities leases shall be defined in writing. The agreements or leases shall, as a minimum, define the following:

1. Identification of all persons or organizations subject to the agreement.
2. Period covered, with provisions for extension(s), if applicable.
3. Description of facilities or services being provided.
4. Cost for period(s) covered.
5. Club liability.
6. Safety requirements and procedures.
7. Access.
8. Protection and insurance for club property.

9. Termination criteria and process.

b.) Facilities use or lease agreements or terminations shall be submitted for approval vote of 2/3 majority present at a regular or special meeting following majority approval recommendation by the executive committee and, if required, the E-Club, Inc board of directors.

c.) Agreements or leases shall be activated through the president's signature following approval and direction of the membership.

d.) A copy of all agreements will be provided to the E-Club, Inc. with the next quarterly report.

Section 3 - Promotion of Hunter Education, Youth and New Shooter Programs.

As a guideline, Club support for such efforts should be limited to time, personnel, equipment and facility support with program participants covering actual costs of program fees and materials, however upon an approval vote of 2/3 majority at a regular or special meeting following majority approval recommendation by the executive committee, Club funds can be made available. The Club shall not be precluded from participating in program specific fund raising activities.

Article V - Meetings

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a.) All meetings shall be conducted in accordance with Robert's Rules.

b.) Regular meetings of the Club shall be held every month of the year except December. The October meeting shall be for the purpose of nomination of officers, the November meeting shall be for election of officers. Notice of the time and place of the meeting shall be given to all members in good standing not less than seven (7) days, if possible, prior to date fixed for holding of the meeting. The executive committee shall be responsible for establishing the place and time for meetings and notifying all members. Incoming officers shall take office at the first regular meeting in January.

c.) Special meetings. A special meeting of the Club may be held at any time upon the call of the president, executive committee, or upon demand in writing by any member, stating the object of the meeting and signed by not less than 20% of the membership. Notice of the time, place and object of the meeting shall be given to all members in good standing not less than seven (7) days, if possible, prior to date fixed for holding of the meeting. The executive committee shall be responsible for establishing the place and time for meetings and notifying all members.

d.) Quorum. A quorum of a regular or special meeting shall consist of at least 50% of the executive committee and at least five (5) other members of the Club in attendance at that meeting.

e.) The following order will be observed to determine who will preside over a regular or special meeting:

1. President
2. Vice-President
3. Secretary/Treasurer
4. Activities Coordinator
5. Commissioner

f.) If a scheduled meeting has not been called to order by a member of the executive committee or a quorum is not present within 30 minutes of the scheduled starting time, the meeting is automatically canceled.

Article VI - Officers

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a.) The officers of this Club shall be a president, vice-president, secretary/ treasurer, activities coordinator and commissioner, who, when acting together, shall constitute the executive committee. The president, vice-president, secretary/ treasurer and activities coordinator shall be elected by the majority vote of the members in good standing present at the November meeting of the Club. The commissioner shall be the previous president of the club or one of the previous officers appointed by the new executive committee if the former president is unwilling to serve as commissioner. They shall hold office for one year or until their successors are elected or appointed. Only members who are company employees or retired company employees may hold office in the Club.

b.) The executive committee shall have general supervision and control of all the Club activities.

c.) Meetings of the executive committee shall be held at such time and place and in such fashion as the executive committee may determine. Special meetings of the executive committee may be held at any time on call of the president or on demand by two members of the executive committee.

d.) Three members of the executive committee shall constitute a quorum of the executive committee.

e.) Resignation of any officer may be accepted by a majority vote of the remaining members of the executive committee.

f.) A vacancy in the executive committee shall be filled by nominations at the next regular or special Club meeting with elections to be held at the following regular or special Club meeting.

g.) The executive committee has the authority to appoint an interim officer to perform the specific duties of the appointed office until that office can be filled by an election.

Article VII - Duties of officers

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a.) President. The president shall preside at all meetings of the Club and of the executive committee as defined by Robert's rules. He shall be a member ex officio of all regular and special committees, and shall perform all such duties as usually pertain to his office. The president shall appoint standing or special committees as may be required by the bylaws or as he may find necessary.

b.) Vice-president. The vice-president shall perform the duties of the president in his absence or at his request, and shall perform other duties as assigned by the president. He shall provide responsible oversight of all capital equipment owned by the Club.

c.) Secretary/Treasurer. The secretary/ treasurer shall conduct all official correspondence pertaining to the Club and shall maintain a complete record of all correspondence and transactions. He shall keep a true record of all meetings of the executive committee and Club. He shall have custody of the books and papers pertaining to the Club. He shall be responsible for collection of dues, paying of bills, and preparing a detailed accurate account of all funds of the Club and place same in such financial institution(s) approved by the executive committee.

d.) Activities Coordinator. The activities coordinator shall be responsible for planning, coordinating and implementing the events program of the Club. He shall interface as necessary with external entities to schedule activities and facilities as required to fulfill the objectives, requests and decisions of the membership.

e.) Commissioner. The commissioner provides whatever assistance is necessary to incoming officers to insure that the Club charter is followed and that the Club efficiency is not hindered during the change of officers.

f.) All Club officers are required to attend all meetings and appointed committees. If an officer misses three consecutive meetings without reasonable cause, that officer will be removed from office and nominations for that office will be taken at the next regular or special meeting.

Article VIII - Match Rules

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All competitions held by the Club will be governed, but not limited to the rules and regulations laid down by the National Rifle Association of America, the Civilian

Marksmanship Program, and/or the executive committee. Such rules shall be readily available to any person prior to entrance into competitive matches.

Article IX - Minimum Safety Practices

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Section 1 - General

- a.) Always point the muzzle in a safe direction.
- b.) Keep your finger off the trigger until you are ready to shoot.
- c.) Keep the action open and gun unloaded until ready to use.
- d.) Know how the gun operates.
- e.) Be sure your gun and ammunition are compatible.
- f.) Be sure of your target and what is beyond.
- g.) Wear eye and ear protection as appropriate.
- h.) Alcohol or drugs are prohibited before and during shooting activities.
- i.) Be aware that circumstances may require additional rules unique to a particular situation. You are responsible for gun safety.

Section 2 - Minimum Range Safety Practices

- a.) Follow all general rules stated above.
- b.) No one is allowed down range until clear range is called.
- c.) Fire only at your target.
- d.) Do not handle your weapon while shooters are down range.
- e.) When a cease fire is called, shooters will clear their weapons, place the weapon down and move away from the firing line.
- f.) All other rules inherent to the range.

Article X - Amendments

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Any proposed amendments to these bylaws may be introduced by any member of the Club at any regular meeting or special meeting and submitted to the executive committee. A copy of any proposed amendment shall be provided to the general membership at least ten (10) days prior to the meeting during which the vote will be taken. A 2/3-majority vote of the members present will be necessary to pass a proposed amendment.

We hereby certify that this Club has adopted these bylaws and amendments and that a copy of these bylaws has been made available to all Club members **this** _____
day of _____, **2010.**

President - John Salsar x6044 CBN 128

Vice-President – Steve Barrett x5168 CBN 099

Secretary-Treasurer – Steve Griffin x5970 CBN 057

Activities Coordinator – David Blakemore x6210 CBN 109

Commissioner – James Sukenik x5770 CBN 021